



# **PUKEKOHE**

## **Association Football Club**

### **Fees Policy**

The PAFC Policy for fees is described as follows;

1. **Setting of Fee Values** – The Committee will agree at the end of each playing season fees for the upcoming season. Generally fees will be set at a level that achieves 60% of Club revenue at predicted player numbers and recover rates. The Committee will consider relativity with other clubs in setting fee rates.
2. **Timing for Payment of Fees** – All fees will be payable by all players prior to the first competition game or prior to them attending grading if appropriate, whichever is the earlier.
3. **Late Payment of Fees** – Players will not be permitted to play if they have not paid fees.
4. **Part Payments** – Partial payments of fees will not be accepted unless there is specific agreement with the Treasurer.
5. **Early Termination of Membership** – Should a member withdraw from playing or terminate their membership early the minimum payment shall be as follows;
  - a. Within 4 weeks of season start, an 80% refund of fees is offered.
  - b. Half way through the season (30 June), a 50% refund of fees is offered.
6. **Hardship Cases** – The Committee recognises legitimate hardship cases and written approach will consider either deferred payment or other arrangements on a case by case basis.
7. **Family Discount** – Families with 3 or more registered players will receive a 10% discount on fees. It is this responsibility of the parent to deduct the 10% and advise the Club Secretary.
8. **Committee Members** – Members of the Executive Committee will be offered a discount on fees for themselves or a family member up to the equivalent of a full Senior membership.
9. **Volunteers** – Some, not all, volunteer roles may be considered for either a discount or exemption of fees depending on effort and contribution. The Committee will set these amounts on a case by case basis.
10. **Fines** – Fines will be payable by a player within 5 days of receipt of notification of a fine being due by the club. If payment is not received by the club within that time the player will be ineligible to play. Players with outstanding fines will be considered non financial at the beginning of each playing year, and will be approached in accordance with item 3.
11. **Collection of Fees** – Fees are collected by the Club Administrator who checks off payments and assigns in the Comet player database. Instalments of fees are accepted providing the first instalment is received by the club in February. The club accepts online payments (via internet banking – preferred option), cash, cheque and also via the Comet player profiles.

President PAFC