



PUKEKOHE

Association Football Club

Volunteer Management Plan

The Volunteer Management Plan of Pukekohe Association Football Club Inc.

NZ Football & Auckland Football Federation (our affiliation) designates Pukekohe Association Football Club must record/register all players online via the COMET online registration portal. This is so Auckland Football and NZ Football can access player data at any stage.

All football clubs within New Zealand must use this online portal. All players register online every year with their chosen club. To secure the Volunteers that our community club needs to run, we must approach parents via email, in person and social media to request assistance.

Volunteer Group	Roles within that Group
Executive Committee	President Vice President Secretary Treasurer Senior Delegate Junior Delegate Executive Committee Members
First Kicks & Fun Football Committee	Club Co-Ordinator Pod Co-Ordinators & Game Leaders First Kicks Assistants
Sponsorship Committee	Chairman Sponsorship Committee Members
Events Committee	Chairman Events Committee Members
Gear Team	Gear Steward Team of assistants
Equipment Team	Equipment Steward Team of assistants
Coach & Referee Co-Ordinator	Club Co-ordinator Team of assistants

Coaches/Volunteer Info Evening: Held in March every year

Coaches/Volunteer Thank you Evening: Held in September every year